

**Interlocal Government****Adopted Budget**

Form: DB-BUD-1-2010

**Name** San Juan Mental Health/ Substance Abuse Special Serv**Fiscal Year Ended** 2012**Part I****Certification**

## ADOPTION OF BUDGET INFORMATION:

I, the undersigned, certify that the attached budget document is a true and correct copy of the budget for the above named entity and fiscal year, as approved and adopted in compliance with applicable laws on 12/12/11.

Tammy Squires

1/9/12

Budget Officer or Agency Director

Date

435) 678-2992

tsquires@sanjuancc.org

Phone Number

Email Address

CONTINUE ON PAGE 2 WITH PART II

# **Interlocal Government Adopted Budget**

**Name** San Juan Mental Health/ Substance Abuse Special Service

**Fiscal Year** 2012

Form: SD-BUD-1-2010

## **Part II General and Enterprise Fund**

		General Fund			Enterprise Fund		
		Actual		Budget	Actual		Budget
		Prior Year	Current Year		Prior Year	Current Year	
(a)		(b)	(c)	(d)	(e)	(f)	(g)
	Revenues						
1.1	Taxes: Property Tax						
1.2	Other:						
1.3	Fee in Lieu of Taxes						
1.4	Charges for Services				687,945	770,204	881,683
1.5	Interest Income				4,734	5,396	5,200
1.6	Other: Intergovernmental				1,042,016	1,041,501	957,154
1.7							
1.8							
	Other Financing Sources:						
1.9	Transfers from Other Funds						
1.10	Contribution from Fund Balance						
1.11							
1.12							
	Total Revenues	0	0	0	1,734,695	1,817,101	1,844,037
	Expenses						
2.1	Salaries and Benefits				1,160,659	1,158,923	1,205,487
2.2	Other Operating Expenses				499,694	523,493	593,914
2.3	Depreciation				33,767	27,020	41,603
2.4	Capital Outlay				14,399		60,000
2.5	Debt Service				2,602	2,550	2,500
2.6							
2.7							
2.8							
	Other Financing Uses:						
2.9	Transfers to Other Funds						
2.10	Contribution to Fund Balance						
2.11							
2.12							
	Total Expenditures / Expenses	0	0	0	1,711,121	1,711,986	1,903,504
	Net Income / (Loss)				23,574	105,115	-59,467

CONTINUE ON PAGE 3 WITH PART III

Part III Capital Projects and Debt Service Fund

		Capital Projects Fund			Debt Service Fund		
		Actual		Budget (d)	Actual		Budget (g)
		Prior Year	Current Year		Prior Year	Current Year	
		(b)	(c)		(e)	(f)	
	Revenues						
1.1	Bond Issues						
1.2	Property Taxes						
1.3	Fee-in-Lieu of Taxes						
1.4	Investment/Interest Income						
	Transfers From:						
1.5							
1.6							
1.7	Other:						
1.8	Other:						
	Total Revenues	0	0	0	0	0	0
1.9	Beginning Fund Balance						
1.10	Available for Use	0	0	0	0	0	0
	Expenses						
2.1	Debt Service						
2.2	Retirement of Bonds						
2.3	Interest on Bonds						
2.4	Capital Outlay						
	Transfers From:						
2.5							
2.6							
2.7	Other:						
2.8	Other:						
	Total Expenses	0	0	0	0	0	0
	Ending Fund Balance	0	0	0	0	0	0

# Special District Adopted Budget

Form: SD-BUD-1-2010

## Basic Form Instructions

### Local and Special Districts

A "certification of budget" form is required to be submitted with each budget. Please contact the State Auditor's Office or your independent auditor if you have any questions about these forms or require assistance in completing them.

1. The Certification Page (page 1) must be completely filled out. Page 2 must be completed for the General Fund or the Enterprise Fund. Fill out only the fund your district uses. Page 3 should be completed only for Capital Projects Funds or Debt Service Funds.
2. The law requires that budgets be balanced. This means that in the general fund and special revenue funds, the "Total Revenues" must equal the "Total Expenses." The law further requires that the columns labeled "Prior Year" and "Current Year" be filled in as well the "Budget" column. The actual expenses shown in the first two columns are meant to help you in determining more accurate budget amounts.
3. For the general fund and the special revenue fund:  
If all, or part, of the prior year's fund balance needs to be used to balance the budget, place the balancing amount on the line called "Contribution From Fund Balance" in the Revenues section. If part of the budget year's revenues are meant to increase the fund balance, place the balancing amount on the line called "Contribution To Fund Balance" in the Expenses section.
4. This budget is a public document and must be kept by the district. It must be available for inspection by the public during business hours.
5. Finally, a copy of this budget must be sent to the State Auditor's Office within 30 days after its adoption. Forms may be sent electronically to [sao@utah.gov](mailto:sao@utah.gov) or mailed to:

Utah State Auditor  
Utah State Capitol Complex  
East Office Building Suite E310  
PO Box 142310  
Salt Lake City, UT 84114

IF YOU HAVE ANY QUESTIONS, PLEASE CALL:  
Ryan Roberts at (801) 671-5808.  
You may call Toll Free by calling 1 (800) 622-1243  
Or email at [ryanroberts@utah.gov](mailto:ryanroberts@utah.gov)